



iPod touch

Made Simple

iOS 5 Edition

Martin Trautschold | Rene Ritchie | Gary Mazo



Apress®

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**Martin Trautschold and Rene Ritchie
with Gary Mazo**

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This book is dedicated to our families.

*Without their love, support, and understanding,
we could never take on projects like this one.
Now that the book is done, we will gladly share our
iPod touches with them – for a little while!*

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Martin Trautschold is the founder and CEO of Made Simple Learning, a leading provider of Apple iPad, iPhone, iPod touch, and BlackBerry books and video tutorials. He has been a successful entrepreneur in the mobile device training and software business since 2001. His newest venture, 1 800 Notify, offers automated appointment reminder services to physicians and is being very well received. With Made Simple Learning, he helped to train thousands of iPhone, iPad and BlackBerry Smartphone users with short, to-the-point video tutorials. Martin has now co-authored eighteen "Made Simple" guide books. Prior to this, Martin spent 15 years in technology and business consulting in the US and Japan. He holds an engineering degree from Princeton University and an MBA from the Kellogg School at Northwestern University. Martin and his wife, Julia, have three daughters, Sophie, Olivia and Cece. He enjoys rowing with the Halifax Rowing Association and cycling. Martin can be reached at martin@madesimplelearning.com.



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Quick Start Guide

In your hands, the iPod touch, with its newly enhanced operating system iOS 5 is one of the most exciting devices to hit the market in quite some time. This Quick Start Guide will help get you and your new iPod touch up and running in a hurry. You'll learn all about the buttons, switches, and ports, and how to use the responsive touch screen, multitask with the Fast App Switcher bar. Our App Reference Tables introduce you to the apps on your iPod touch—and serves as a quick way to find out how to accomplish a task.

Getting Around Quickly

This Quick Start Guide is meant to be just that—a tool that can help you jump right in and find information in this book, as well as learn the basics of how to get around and enjoy your iPod touch right away.

We'll start with the nuts and bolts in our "Learning Your Way Around" section, which covers what all the keys, buttons, switches, and symbols mean and do on your iPod touch. In this section, you'll see some handy features such as multitasking by double-clicking the **Home** button. You'll also learn how to interact with the menus, submenus, and set switches—tasks that are required in almost every application on your iPod touch. You'll also find out how to read your connectivity status and what to do when you travel on an airplane.

TIP: Check out Chapter 2: "Typing, Copy, and Search" for great typing tips and more.

In the "Touch Screen Basics" section, we will help you learn how to touch, swipe, flick, zoom, and more.

Later, in the "App Reference Tables," section, we've organized the app icons into general categories, so you can quickly browse through the icons and jump to a section in the book to learn more about the app a particular icon represents. This guide also includes several handy tables designed to help you get up and running with your iPod touch quickly:

- Get Started (Table 2)
- Stay Organized (Table 3)
- Be Entertained (Table 4)
- Stay Informed (Table 5)
- Network Socially (Table 6)
- Be Productive (Table 7)

Let's get started!

Learning Your Way Around

To help you get comfortable with your iPod touch, we will start with the basics—what the buttons, keys, and switches do—and then move onto how you start apps and navigate the menus. Probably the most important status indicator on your iPod touch, besides the battery, is the one that shows network status in the upper-left corner. Understanding what these status icons do is crucial to getting the most out of your iPod touch.

Keys, Buttons, and Switches

Figure 1 shows all the things you can do with the buttons, keys, switches, and ports on your iPod touch. Go ahead and try out a few things to see what happens. Swipe left to search, swipe right to see more icons, try double-clicking the **Home** button to bring up the multitasking **Fast App Switcher** bar, and then press and hold the **Power/Sleep** key to power your device on or off. Have some fun getting acquainted with your device.

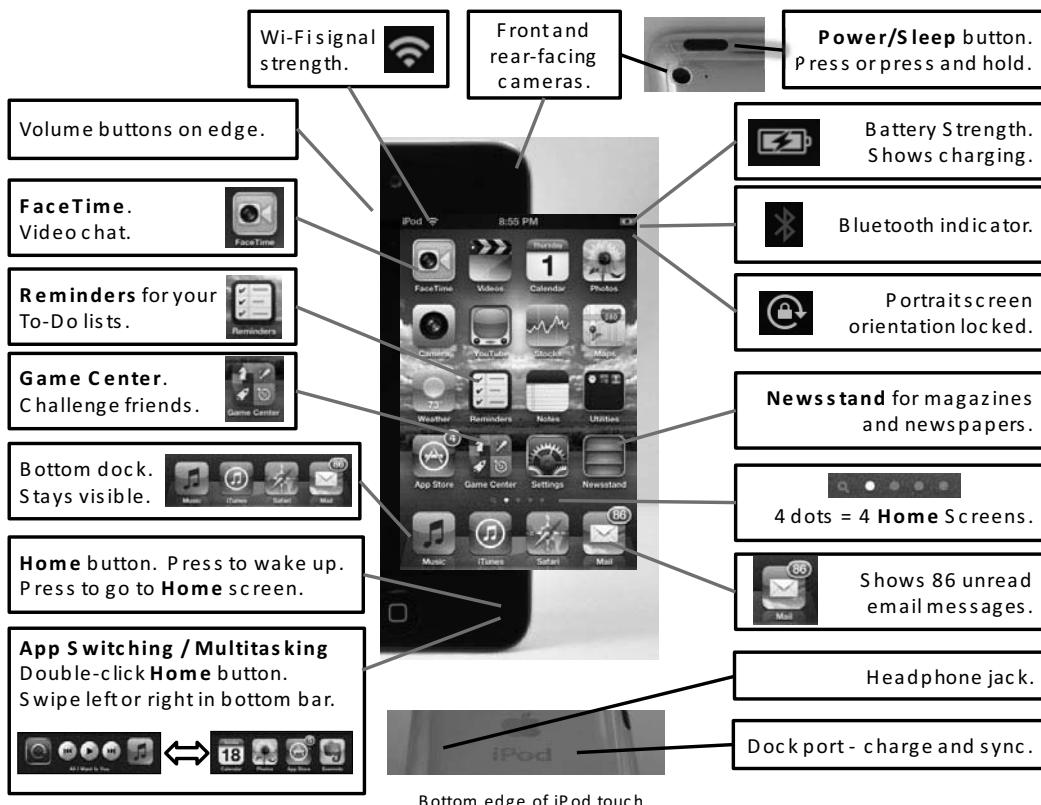


Figure 1. The iPod touch's buttons, ports, switches, and keys

Switching Apps (AKA Multitasking)

One of the nice features on your iPod touch is the ability to multitask or jump between applications (see Figure 2).

Double-click the **Home** button to bring up the **Fast App Switcher** bar in the bottom of the screen. Next, swipe right to see more icons and tap any icon of any app you want to start. If you don't see the icon you want, then single-click the **Home** button to see the entire **Home** screen. Repeat these steps to jump back to the app you just left. The nice thing is that the app you just jumped from is always shown as the first app on the **Fast App Switcher** bar.



Figure 2. Multitask (switch apps) by double-clicking the **Home** button.

Music Controls and Portrait Screen Rotation Lock

You will see a few more icons if you swipe from left to right in the **Fast App Switcher** bar. You can lock the screen rotation by tapping the leftmost icon, and the middle buttons control the currently playing music or video. The last icon on the right will start your **Music** app (see Figure 3).

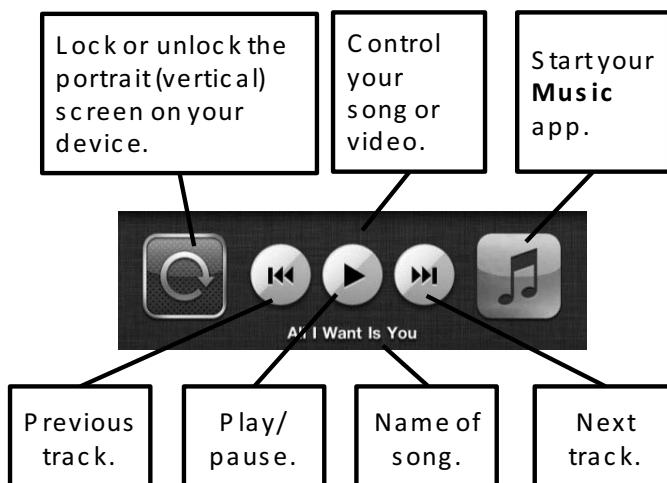


Figure 3. The **Screen Rotation Lock** button, **Music** app controls, and **Music** icon in the **Fast App Switcher** bar

Starting Apps and Using Soft Keys

Some apps have soft keys at the bottom of the screen, such as the **Music** app shown in Figure 4.

To see and use the soft keys in the **Music** app, you must have some content (e.g., music, videos, and podcasts) on your iPod touch. See Chapter 3: “Sync with iCloud, iTunes and More” for help with syncing your music, videos, and more to your iPod touch. Follow these steps to launch the **Music** app and become familiar with using the soft keys to get around:

1. Tap the **Music** icon to start the **Music** app.
2. Touch the **Songs** soft key at the bottom to view your albums.
3. Touch the **Playlists** soft key to view a list of your artists.
4. Try all the soft keys in **Music**.
5. In some apps, such as the **Music** app, you will see the **More** soft key in the lower-right corner. Tap this key to see additional soft keys or even rearrange your soft keys.

TIP: You know which soft key is selected because it is highlighted—usually with a color. The other soft keys are gray, but can still be touched.

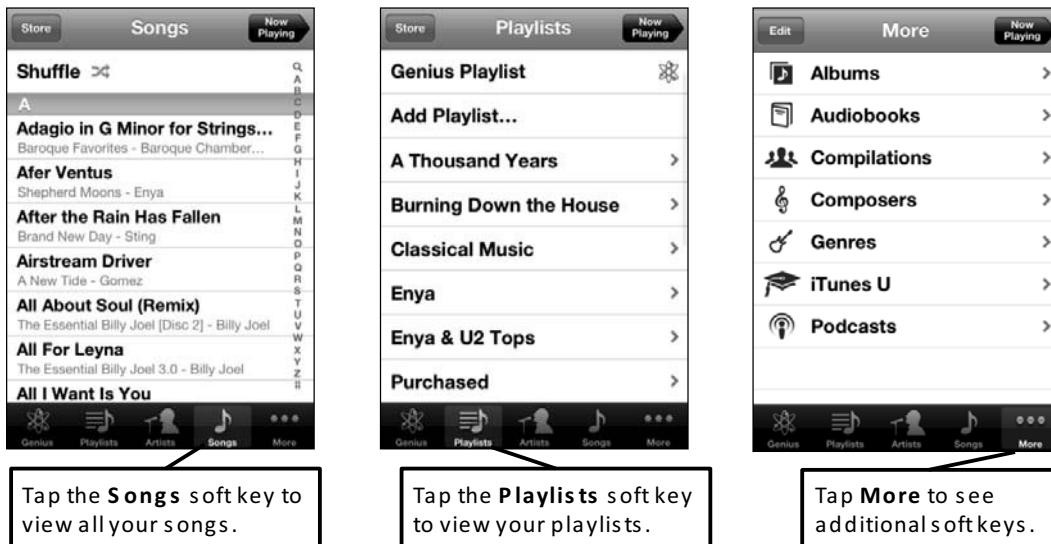


Figure 4. Working with soft keys in apps

Menus, Submenus, and Switches

Once you are in an app, you can select any menu item by simply touching it. Using the **Settings** app as an example, tap **Sounds**, and then tap **Ringtone**, as shown in Figure 5.

Submenus are any menus below the main menu.

TIP: You know there is a submenu or another screen if you see the **Greater Than** symbol next to the menu item (>).

How do you get back to the previous screen or menu? Tap the button in the top of the menu. If you're in the **Ringtone** screen, for example, you simply touch the **Sounds** button.

You'll see a number of switches on the iPod touch, such as the one next to **Airplane Mode** shown in Figure 5. To set a switch (e.g., change the switch from **OFF** to **ON**), just touch it or slide it.

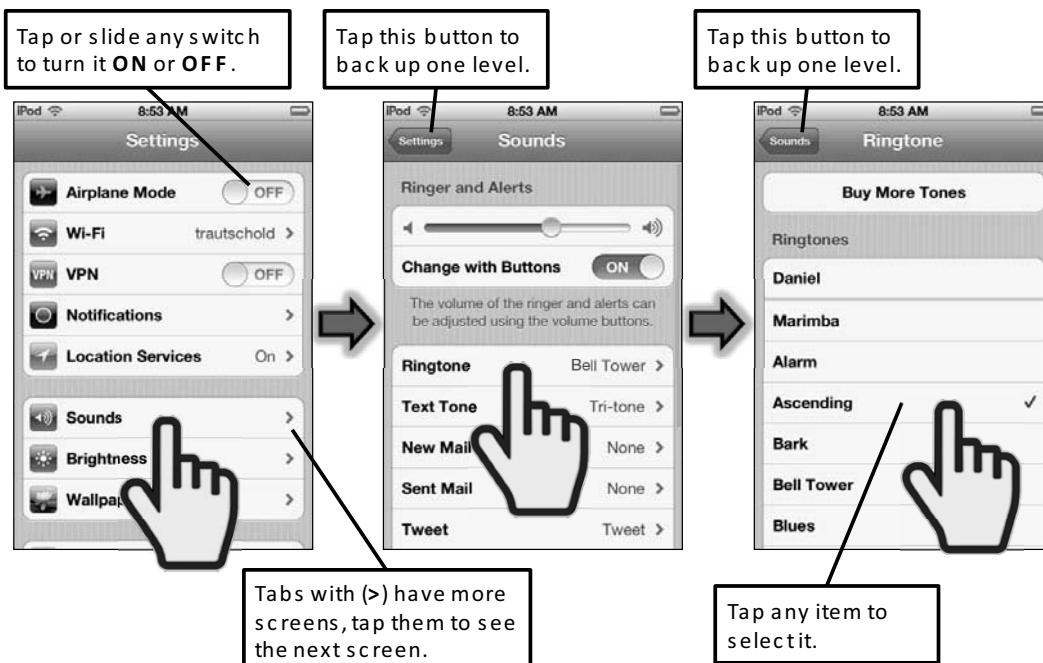


Figure 5. Selecting menu items, navigating submenus, and setting switches

Reading the Connectivity Status Icons

Most of the functions on your iPod touch work only when you are connected to the Internet (e.g., **Mail**, your **Safari** browser, the **App Store**, and the **iTunes** app), so you need to know when you're connected. Understanding how to read the status bar can save you time and frustration:

Wi-Fi Network Signal Strength (1-3 symbols):



You can tell whether you are connected to a network, as well as the general speed of the connection, by looking at the left end of your iPod touch's **Top** status bar. Table 1 shows typical examples of what you might see on this status bar.