A SELF-TEACHING GUIDE

# 

ILARIA SERRA EDOARDO A. LÈBANO

## Italian

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## **Italian**

## A Self-Teaching Guide

**Third Edition** 

## llaria Serra and Edoardo A. Lèbano

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## **Preface**

*Italian:* A Self-Teaching Guide is a simplified and practical beginner's course for anyone who wishes to learn Italian. The program is designed to provide self-learners, students in adult education courses, and students in beginning language courses with a general knowledge of the Italian language as it is spoken and written today.

In presenting almost all major grammatical structures of the Italian language, the book follows an essentially practical and linguistic approach, gradually building up a vocabulary of well over eleven hundred of the most commonly used Italian words. All explanations of grammatical points stress the basic and the indispensable and, are, as much as possible, concise, simple, and to the point.

The text consists of (1) fifteen regular lessons; (2) three review lessons, immediately following lessons 5, 10, and 15; (3) an appendix with the answers to the exercises, including those in the review lessons; (4) an appendix with the conjugations of regular verbs, and one with the conjugations of *avere* and *essere* and irregular forms of the stem-changing verbs encountered in the text; and (5) an Italian-English vocabulary, listing words presented in the fifteen lessons.

Each of the lessons begins with a list of useful words (*Parole da Ricordare*, Words to Remember), most of them related to the topic of the Dialogo that follows, portraying events, situations, or problems in everyday life. Following the English translation of the dialogue, several points of grammar are introduced in a step-by-step procedure. The exercises, rather than being grouped together at the end of the lesson, come immediately after the explanation of relevant grammatical points, thus giving students a sense of building effectively block by block. By checking the results of this immediate practice with the answers provided at the end of the book, students can clearly assess the progress they are making.

To make the best use of this text, carefully read the Pronunciation Guide, then proceed as follows:

- 1. Always read and repeat aloud each of the words listed in the Words to Remember. Practice writing them, and keep in mind their meaning in English.
- Read the entire Dialogo and repeat each sentence several times until you think you know it quite well. Then check the English translation of the Dialogo to see how much of it you were able to understand by yourself.

- 3. Take your time in learning the content of the various grammatical points. When you have completed the first section, do the exercise(s) before going on to the next section. Check the answers in the back of the book to see how well you did.
- 4. Analyze your mistakes, and if necessary, reread the grammar explanation. If your mistakes concern vocabulary items, review Words to Remember before continuing with the lesson.

Italian: A Self-Teaching Guide will not turn you into a polished speaker of Italian overnight. It will not enable you to deal immediately with every Italian text. But it will give you the basic tools to understand, speak, read, and write simple Italian. It opens the gate to a very gratifying experience: understanding and appreciating the language and the culture of Italy and its people. Buon lavoro—enjoy your work!

—Е.А.L.

The third edition of this book has been thoughtfully updated to reflect the evolving times, yet Professor Edoardo Lebano's work remains unparalleled. I am deeply honored to be entrusted with preserving the legacy of this beloved teacher.

## **Pronunciation Guide**

Italian is a highly musical, flowing language. All vowels, diphthongs, and double consonants must be articulated as clearly as possible but should not be uttered by themselves. Related groups of words and phrases are to be pronounced as if they were linked together.

Although Italian and English have similar sounds, some English sounds do not exist in Italian (which, for example, has no aspirated sounds). At the same time, several combinations of vowels and consonants in Italian sound quite different from the sound that the same combinations of vowels and consonants produce in English.

Remember that guttural and nasal sounds are never very strong in Italian. With the exception of words of foreign origin (such as **bar**, **film**, **autobus**), Italian words end with a vowel. Most words are formed in the forward section of the mouth, and the voice normally drops at the end of a sentence, except when posing a question, in which case it usually rises.

#### Accents and Stress

Most Italian words are stressed on the next-to-last syllable (giorno, signorina, arrive-derci). A number of words, including several monosyllabic words, end with a stressed vowel, which requires a written accent (città, perché, sì, è, caffè). Many words are stressed on the third-to-last syllable automobile, numero, dialogo), and some (for the most part verb forms) are stressed on the fourth-to-last syllable (abitano, desiderano). In this text, a dot below vowels in words that are stressed on the third- or fourth-to-last syllable (and sometimes the next-to-last) indicates the correct pronunciation.

#### **Vowels**

The Italian vowels are **a**, **e**, **i**, **o**, **u**. While **a**, **i**, and **u** are pronounced in the same way throughout Italy, the pronunciation of **e** and **o** in stressed position varies from one region of the Italian peninsula to another.

a has a sound more or less like that of *a* in the English word *father* (casa, matita). e sometimes has the sound of *e* in the English word *they*, but without the glide (sera, sete); or it may resemble the sound of e in the words set and get (bene, sette).

i has a sound like that of i in the English word *machine* or that of ee in see, but without the glide ( $l\underline{i}br\underline{i}$ ,  $v\underline{i}a$ ).

o has a sound similar to that of o in the English word cold, but without the glide (conto, pronto); or it may sound like the a in salt or the ou in bought (oggi, coma). u has a sound similar to that of u in rude, oo in choose, or o in do, but without the glide (studente, università, virtù).

#### **Consonants**

c has the sound of ch in chapel and church before the vowel e or i (ciao, centro, cappuccino). In all other cases, it has the hard c sound of the English words car and classroom (amica, ecco, classe).

g, when followed by e or i, has the same soft sound of g in general and giant (giorno, oggi, generale). In all other cases, it has the hard g sound of the English words gas and goat (leggo, gas, guasto).

h is always silent, whether at the beginning or end of a word or between vowels (hanno, hotel).

r is trilled; it must be pronounced with the tip of the tongue against the front teeth (professore, treno); when double, the trill is longer (arrivederci, burro).

s has the sound of s in the English word rose when it is between two vowels or when it precedes the consonants b, d, g, l, m, n, r, and v (<u>sb</u>agliare, Rosa, così). In all other cases, it is pronounced like s in the word sea (<u>signore</u>, <u>subito</u>, <u>sera</u>).

z in the initial position sounds like ds in fads (zucchero, zero). In any other position, when followed by ia, ie, or io, it is pronounced like ts in the English words cats and pets (negozio, pazienza). When the noninitial z is *not* followed by ia, ie, or io, it is pronounced in some words like ts (abbastanza, vacanza), in others like ds (manzo, romanzo).

zz is generally pronounced like ts (indirizzo, piazza, ragazzo); in some words, however, it is pronounced like ds (azzurro, mezzogiorno).

#### Combined Consonants

ch + e or i is pronounced like k in kept and kiss (perché, macchina, benché, chiave). gh + e or i has the same sound as g in get and girl (larghe, parafanghi). gli has a sound similar to that of lli in million (figlia, biglietto, moglie). gn has a sound similar to that of ni in onion (bagno, signore, cognome). sc + e or i has more or less the same sound as sh in shelter and shield (pesce, scientifico).

sch + e or i has the same sound of sk in skeptic and skin (scherzo, pittoreschi).

#### The Italian Alphabet

The Italian alphabet consists of twenty-one letters (the Italian name appears in parentheses):

```
\begin{array}{l} a~(a), b~(bi), c~(ci), d~(di), e~(e), f~(effe), g~(gi), h~(acca), i~(i), l~(elle), m~(emme), n~(enne), \\ o~(o), p~(pi), q~(cu), r~(erre), s~(esse), t~(ti), u~(u), v~(vi), z~(zeta) \end{array}
```

Italian also uses five letters borrowed from other languages: j (i lunga), k (cappa), w (doppia vu), x (ics), y (ipsilon).

#### **PRONUNCIATION EXERCISE**

```
tassì—vaglia—esercizio—domenica—primo—chiesa—stadio—professoressa—piacere—nazionale—guadagnare—chilometro—cliente—montagna—milione—zio—sabato—stazione—ombrello—dolce—spaghetti—cameriere—leggero—città—centro—alberghi—pubblico—amiche—tabaccaio—eccellente—mio—aglio—spendere—zucchini—olio—tagliatelle—prezzemolo—arancia—passeggiata
```

## **Acknowledgments**

Special thanks to Florida Atlantic University graduate students, Manuela Filomena, Alessio Giovene, Arianna Salomon, and Orianna Soublette, for their precious help in updating the content.

# 1 Basic Expressions

Buon giorno, signore. Buona sera, signora. Buona notte, signorina.

Salve Ciao Come sta?

Sto bene, grazie. E Lei? Non c'è male, grazie. Come si chiama Lei?

Mi chiamo Giovanni Rossi. Dove abita, signor Rossi?

Abito a Milano.

Di dov'è Lei, signora Jones?

Sono di Miami.

ArrivederLa, signor Martini.

Arrivederci. A domani. A presto.

Ciao. Come ti chiami? Ciao, Maria, e tu? Sono Edoardo. Come va? Benino, tu come stai?

Così così.

Di dove sei, Maria? Sono di Venezia. Dove abiti, Maria? Good morning, sir. Good evening, ma'am. Good night, miss.

Hello (general greeting)

Hello/Bye (informal)
How are you? (formal)
I'm fine, thank you. And you?
Not too bad, thank you.
What is your name? (formal)
My name is Giovanni Rossi.
Where do you live, Mr. Rossi?

I live in Milan.

Where are you from, Mrs. Jones?

I am from Miami. Goodbye, Mr. Martini.

Goodbye.

See you tomorrow. See you soon.

What's your name? (informal)

Hi, Maria, and you?

I am Edoardo. How's it going? Pretty well, how are you? (informal)

50-so.

Where are you from, Maria?

I am from Venice.

Where do you live, Maria?

Abito a Roma. I live in Rome.

Ti presento Giovanni. I introduce to you Giovanni.

Pleasure to meet you.

- 1. The titles signore, signora, and signorina are to be used when addressing a person you do not know. Remember that signore becomes signor before a man's last name.
- 2. **ArrivederLa** is a formal salutation used with only one person at a time (less common today). **Arrivederci** can be used with a person you have already met or with a group of people.
- 3. **Ciao** is an informal salutation used when meeting or parting—the equivalent of *hi* or *bye*.
- 4. Salve is used when meeting and can be used formally or informally and in every moment of the day.

#### **EXERCISE**

A	NS	W	E	R	5
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1. It's 10:00 A.M. You meet a gentleman you have never seen before. How do you greet him?
2. How do you say <i>How are you</i> (informal)?
3. In late afternoon, do you use buona sera or buona notte?
4. How do you greet an old friend?
5. What is your reply to the question Come sta Lei?
6. Your name is Robert Smith. Introduce yourself in Italian.
7. Ask someone the question Where are you from (informal)?
8. In saying goodbye to a group of people, do you use arrivederLa or arrivederci?
9. How do you say Not too bad, thank you?
10. Ask Maria where she lives.

#### PAROLE DA RICORDARE (Words to Remember)

aereo	airplane	caffè	coffee, café
anno	year	casa	house, home
<u>a</u> utobus	bus	cellulare	cell phone
bambina (f.)	child, little girl	città	city, town
bambino (m.)	child, little boy	classe	class
bar	bar	dottore	doctor, physician
borsa	purse	film	film, movie

giorno hotel	day hotel	signora	lady, married woman; ma'am,
informazione	information		Mrs.
lezione	lesson	signore	man, gentleman;
libro	book	8	sir, Mr.
madre	mother	signorina	young lady,
matita	pencil	0	unmarried
nome	noun, name		woman; Miss
notte	night	sport	sport
padre	father	stanza	room
penna	pen	stazione	station
piatto	plate, dish of food	studente (m.)	student
piazza	square	studentessa (f.)	student
professore (m.)	professor	treno	train
professoressa (f.)	professor	università	university
quaderno	notebook	vacanza	vacation, holiday
ragazza	girl	via	street, road
ragazzo	boy	vino	wine
ristorante	restaurant	virtù	virtue
sera	evening	zaino	backpack
settimana	week	zucchero	sugar

#### GRAMMAR I Gender and Number of Italian Nouns

Italian nouns are either masculine or feminine. The gender is generally determined by the final letter of the word.

- 1. Most singular nouns end in o or a. Nouns ending in o are usually masculine; those ending in a are usually feminine. The plural of these nouns is formed by changing o to i and a to e.
- 2. Some nouns ending in e are masculine, and some are feminine. The appropriate gender is learned through usage. The plural is formed by changing e to i.

some masculine nouns ending in e: dottore, nome, padre, professore, ristorante, signore, studente informazione, classe, lezione, madre, notte, stazione

- 3. Nouns ending with an accented vowel do not change in the plural. Usually nouns ending in è, ì, and ò are masculine, and those ending in à (città) and ù (virtù) are feminine.
- 4. Nouns ending in a consonant do not change in the plural. Most are of foreign origin and, unless otherwise indicated, are masculine.

#### **EXERCISE**



Determine the gender of each of the following nouns; then form the plural and give the English meaning.

Example: bambino m.; pl. bambini; child, children

1. anno	16. università
2. matita	17. bar
3. nome	18. libro
4. città	19. lezione
5. vacanza	20. piazza
6. zucchero	21. notte
7. via	22. film
8. ragazza	23. aereo
9. ristorante	24. classe
10. signora	25. professoressa
11. informazione	26. autobus
12. sera	27. vino
13. ragazzo	28. bambina
14. caffè	29. sport
15. stazione	30. hotel

#### **GRAMMAR II** The Indefinite Article

In Italian the indefinite article has four forms:

un before masculine nouns beginning with a vowel or a consonant (except s + consonant or z)

**uno** before masculine nouns beginning with s + consonant or z

**un'** before feminine nouns beginning with a vowel (attaches to the following noun: **un'informazione**)

ana before feminine nouns beginning with a consonant

Note that the indefinite article is omitted when the noun refers to a person's occupation, profession, nationality, or religion. It is retained when the noun is modified by an adjective or other qualifying phrase.

Antonio è dottore. Antonella è una buona dottoressa.

Anthony is a doctor.
Antonella is a good doctor.

#### **EXERCISE**

ANSWERS p. 227 Place the appropriate indefinite article before the following nouns.

1	informazione	15	_signore
2	stazione	16	bar
3	signorina	17	sera
4	borsa	18	_zụcchero
5	casa	19	_studente
6	caffè	20	madre
7	stanza	21	_nome
8	autobus	22	studentessa
9	settimana	23	ristorante
10	treno	24	_hotel
11	giorno	25	classe
12	quaderno	26	città
13	zaino	27	film
14	piatto	28	_notte

#### **GRAMMAR III** The Definite Article

A. In English, there is only one form of the definite article: *the*. In Italian, the definite article has several different forms.

#### 1. With Masculine Nouns

il (sing.) and i (pl.) before a noun beginning with a consonant (except s

+ consonant or z)

l' (sing.) and gli (pl.) before a noun beginning with a vowel

lo (sing.) and gli (pl.) before a noun beginning with s + consonant or z

l'anno gli anni il dottore i dottori lo studente gli studenti

#### 2. With Feminine Nouns

la (sing.) and le (pl.) before a noun beginning with a consonant l' (sing.) and le (pl.) before a noun beginning with a vowel

l'informazione le informazioni la ragazza le ragazze

B. With very few exceptions, the definite article is always required before a noun. In contrast to English usage, the article is required when referring to a person by title.

Il dottor Rossi abita a Roma.

Dr. Rossi lives in Rome.

It is omitted, however, when addressing people by their titles.

Come sta, signora Jones? Buon giorno, professor Betti. How are you, Mrs. Jones? Good morning, Professor Betti.

Note that as with **signore**, the last vowel of the titles **dottore** and **professore** is dropped before a person's last name.

#### **EXERCISES**



A. Place the correct definite article before the following singular nouns.

1	casa	8	aereo
2	giorno	9	padre
3	autobus	10	signora
4	sera	11	bar
5	caffè	12	stanza
6	stazione	13	città
7	matita	14	zụcchero

ANSWERS p. 228 B. Give the plural forms of each of the following nouns.

1. il quaderno	8. l'università
2. la piazza	9. il film
3. il ristorante	10. il professore
4. l'anno	11. il nome
5. la settimana	12. l'hotel
6. lo zaino	13. il treno
7. la lezione	14. la classe

## **GRAMMAR IV** Subject Pronouns

The most commonly used subject pronouns are:

Person	Sing	ular	Plural	
First	io	I	noi	we
Second	tu	you (familiar sing.)	voi	you ( <i>fam. pl</i> .)
Third	lui	he		
	lei	she	loro	they ( <i>m</i> . <i>or f</i> .)
	Lei	you (formal sing.)	voi	you (form. pl.)

Note the following:

- 1. The tu and voi forms of address are used with relatives, friends, and children.
- 2. Voi can also be used with a group of people, a class, or an audience.
- 3. Lei is the formal form to be used with a person whom you do not know or with whom you are not very familiar. Loro is rarely used for the formal plural and replaced with voi today.
- 4. Although the L in Lei is not always capitalized in writing, in this book it is capitalized to distinguish those words from the lowercased lei (she).
- 5. For inanimate objects, the pronoun is omitted (in English it, they).

Language is changing. The pronouns **egli** (he) and **ella** (she) may still be used for **lui** and **lei**, but only in formal writing.

Recently, there have been efforts to make the language more inclusive, looking for a new neutral pronoun, and replacing the feminine/masculine ending with an asterisk or a schwa (a). For example, cari tutti would become car\* tutt\* (dear all).

#### **EXERCISES**



A. Fill in the blanks.

1.	. When talking with the grandchild of an Italian acquaintance of yours, what pronoun form of address would you use?		
2.	. What is the difference in meaning between lei and Lei?		
3.	. When writing to a friend about la casa you just bought, would you use a pronoun:		
4.	How would you address Mr. Bianchi? I	ei o voi?	
5.	You have been invited to talk to a large group of Italian business people. How will you address them?		
В.	Write the pronouns in Italian.		
1.	we	6. she and I	
2.	you (fam. sing.)	7. you ( <i>fam. pl.</i> )	
3.	she (la madre)	8. I	
4.	they (i ragazzi)	9. he (lo studente)	
5.	you ( <i>Dr. Smith</i> )		

### **GRAMMAR V** Present Indicative of essere and avere

- A. The verbs **essere** (to be) and **avere** (to have) are irregular, and their forms must be memorized.
- B. Note that the h in ho, hai, ha, and hanno is never pronounced; it is used only to distinguish between the verb form and other words with the same pronunciation but different meaning—for example, hanno (they have) and anno (year).
- C. Note that sometimes they are used in a different way than English. In Italian we say: **ho fame** (I'm hungry, literally I have hunger), **ho sete** (I am thirsty, literally I have thirst), **ho paura** (I am scared, literally I have fear), **ho fretta** (I am in a hurry, literally I have hurry).

To give one's age, we say:

Quanti anni hai? (How old are you?)

Ho 22 anni. (literally, I have 22 years)

Pronoun	essere	to be
io	sono	I am
tu	sei	you are (fam. sing.)
lui, lei, Lei	è	he, she, it is, you are (form. sing.)
noi	siamo	we are
voi	siete	you are
loro	sono	they are

Pronoun	avere	to have
io tu	ho hai	I have you have (fam. sing.)
lui, lei, Lei noi voi loro	ha abbiamo avete hanno	he, she, it has, you have (form. sing.) we have you have they have