# **LESSON OBSERVATION** Pocketbook

For observers and observed, a pocketful of tips, tools and techniques for sharing and shaping classroom expertise

### **Roy Watson-Davis**

### **Copyright Notice – Please Read**

The contents of this electronic book (text and graphics) are protected by international copyright law. All rights reserved.

The copying, reproduction, duplication, storage in a retrieval system, distribution (including by email, fax or other electronic means), publication, modification or transmission of the book are STRICTLY PROHIBITED unless otherwise agreed in writing between the purchaser/licensee and Teachers' Pocketbooks.

Parts of this electronic book may be printed out by the purchaser/licensee, for their personal use only. Multiple printing/photocopying is STRICTLY PROHIBITED unless otherwise agreed in writing between the purchaser and Teachers' Pocketbooks.

If you are in any doubt about the permitted use of this electronic book, or believe that it has come into your possession by means that contravene this copyright notice, please contact us.



#### TEACHERS' POCKETBOOKS

LAUREL HOUSE, STATION APPROACH, ALRESFORD, HAMPSHIRE SO24 9JH UK

Telephone: +44 (0)1962 735573 Fax: +44 (0)1962 733637 Email: sales@teacherspocketbooks.co.uk Web: www.teacherspocketbooks.co.uk

Teachers' Pocketbooks is an imprint of Management Pocketbooks Ltd.

### **Enjoy the read!**

To help you move around this e-Pocketbook we have included a full '**Table of Contents**', with links that take you instantly to the chapter or page of your choice. Be sure to reveal the Table of Contents within the navigation pane (sidebar) of your file viewer.

In addition, we have **embedded links** within the book itself, denoted by coloured arrows ▶ and text that is <u>underlined</u>. These embedded links will get you swiftly from the Contents page to a specific chapter and from **cross-references** to other parts of the book. A link at the foot of the page ▲ will get you back to where you started.

Other features that will help improve your reading experience include word search, zoom, page view options and printing (see *Copyright Notice* on the previous page).

It is well worth spending some time familiarising yourself with your document viewer in order to get the best from this e-Pocketbook.

Enjoy your reading!

# LESSON OBSERVATION Pocketbook

**By Roy Watson-Davis** 

Cartoons: Phil Hailstone

#### Published by:



#### Teachers' Pocketbooks Laurel House, Station Approach, Alresford, Hampshire SO24 9JH, UK Tel: +44 (0)1962 735573 Fax: +44 (0)1962 733637 E-mail: sales@teacherspocketbooks.co.uk Website: www.teacherspocketbooks.co.uk

Teachers' Pocketbooks is an imprint of Management Pocketbooks Ltd. Series editor – Linda Edge

With thanks to Brin Best for his help in launching the series.

All rights reserved. No part of this publication may be reproduced, stored in a retrieval system or transmitted in any form, or by any means, electronic, mechanical, photocopying, recording or otherwise, without the prior permission of the publishers.

© Roy Watson-Davis 2009.

This edition published 2009. Reprinted 2011, 2012.

ISBN 978 1 906610 00 5 E-book ISBN 978 1 908284921

British Library Cataloguing-in-Publication Data – A catalogue record for this book is available from the British Library.

Design, typesetting and graphics by **efex Ltd**. Printed in UK.

| <u>C o</u> | nten   | t s   | Page |
|------------|--|---|------|
| P          | Why Conduct<br>Lesson<br>Observations?                     | Summative and formative observation, observers as learners, observers as coaches, what's in it for you?, observation scenarios  | 7 🕨  |
|            | Supportive<br>Lesson<br>Observations                       | Protocols, 'drop-ins', preparing to be observed, pre-observation tasks, a polished performance, observation for assessment, case studies  | 15 🕨 |
| N)         | Becoming an<br>Effective<br>Observer                       | Getting started, a planned process, five things before you start,<br>outcomes to actions, sample books, map the room, change position,<br>leave the room, rhythm and pace, log what the teacher says, voice,<br>types of questions, confidentiality, progression, participant observation | 31 🕨 |
|            | Observing<br>to Learn                                      | Worker bee model, finding a match, observation for training, paired observation, trio observation   | 55 🕨 |
| WELCOME    | Inviting<br>Observation for<br>Professional<br>Development | The basics, three case studies, ideas for observation focus, coaching   | 65 🕨 |
|            | Effective<br>Feedback                                      | What constitutes 'effective'?, target setting, three examples of feedback, questions to stimulate useful feedback   | 73 🕨 |
|            | Personalising<br>Whole School<br>Observation               | Reflect school aims and ethos, personalising criteria, suggested whole school observation form, framework for feedback, involving students  | 91 🕨 |

Copyright protected - Teachers' Pocketbooks

### Foreword

In my seven years as an AST, one of the most pleasurable aspects of the job has been visiting colleagues' classrooms to watch them at work. I can think of no better way to spread good practice, offer advice, provide a united front against the best efforts of students to derail work, talk through ideas, model new approaches, offer a shoulder to cry on when things don't go as planned and give high fives and slaps on the back when lessons simply dazzle with brilliance.

I can also think of no other way in which I could have learned so much about how to teach, than by watching other teachers, taking away the ideas I have seen and implementing or adapting them in my own lessons. (OK, that's posh talk for stealing people's ideas!)

## Foreword

Observation plays a fundamental role in improving the quality of teaching and learning. It is the most exciting and dynamic engine for whole school renewal and change, and it's a powerful way to inspire and motivate. Unfortunately, for many teachers – perhaps because in their schools it's only ever linked with performance review or inspection – observation is about as welcome as a poke in the eye with a sharp stick.

This Pocketbook is squarely positioned behind models of observation that support and develop teachers' professional practice. It is aimed at removing the negativity and stress sometimes associated with observation and at making it something teachers positively demand to take part in.



Why Conduct Lesson Observations?



Supportive Lesson Observations



Becoming an Effective Observer



Observing to Learn



Inviting Observation for Professional Development



Effective Feedback



Personalising Whole School Observation



# Why Conduct Lesson Observations?

## Summative observation



The development of observation as a creative process has been a slow one, largely because of the way institutions have viewed the process. Until the 1990s, lesson observation was mainly confined to teacher training – the observer monitored, assessed and judged the trainee as part of the course. Once qualified, apart from a couple of observations during a probationary period, you could confidently shut your classroom door and build a world of your own.

Schools then adopted lesson observation as a management tool for recruitment and for checking up on teaching. It was writ large as the government inspection model, with external observers coming in to observe and grade lessons.

In some schools this model has been enshrined in in-house processes, which often use external criteria – typically, in England, Ofsted's – and employ the observer as 'judge'. It is a summative process and limited as a support for professional development.